

---FINAL APPROVED---

ADVISORY BOARD ON POLYSOMNOGRAPHY
Meeting Minutes
June 10, 2011

The Advisory Board on Polysomnography met on Friday, June 10, 2011 at 1:00 p.m. at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.

MEMBERS PRESENT: Michelle Sartelle, Chair
Debbie Akers, Vice Chair
Marie Quinn
Anna Rodriquez
Robert Vorona, M.D.

MEMBERS ABSENT: None

STAFF PRESENT: William L. Harp, M.D., Executive Director
Ola Powers, Deputy Executive Director of Licensing
Elaine Yeatts, Senior Regulatory Analyst
Bradley Verry, Licensing Specialist

GUESTS PRESENT: Lois Rowland, VSRC
James Pickral, VSRC
Scott Cary, CJW Medical Center

Call TO ORDER

Michelle Sartelle called the meeting to order.

EMERGENCY EGRESS PROCEDURES

Dr. Harp announced the Emergency Egress Procedures.

ROLL CALL

Roll was called, and a quorum was declared.

ADOPTION OF MINUTES FROM FEBRUARY 4, 2011

Ms. Quinn moved to adopt the minutes. The motion was seconded and carried.

ADOPTION OF AGENDA

Ms. Akers moved to adopt the agenda. The motion was seconded and carried.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

NEW BUSINESS

#1. Review of public comment

Ms. Yeatts discussed the public comment that was submitted to the board relative to the development of regulations for the profession. The only comment submitted was from the Virginia Academy of Sleep Medicine (VASM). Dr. Richard Parisi, the president of VASM, submitted a comprehensive review of the issues of education, examination, scope of practice, continuing education and job descriptions of unlicensed personnel that work in sleep labs.

#2. Review of NOIRA

Ms. Yeatts explained the regulatory drafting procedure, including the timeline of how long it generally takes to complete the process and have regulations in effect.

#3. Review of law

Ms. Yeatts briefly reviewed the law for polysomnography as the foundation for the Board's authority to promulgate regulations.

#4. Discussion of draft regulations

Ms. Yeatts then led the Advisory through the general outline of regulations for the profession, sections of which would be identical to some of the existing regulations for allied health professions. She and the Advisory used Dr. Parisi's excellent outline to discuss the requirements for education, the many different educational pathways, and the current and future examination options. A considerable amount of work was done in two hours that will help Ms. Yeatts further write the specifics necessary to the regulations. She suggested another meeting sometime in July to complete the review, such that draft regulations could be presented to the Board of Medicine Executive Committee at its August 5, 2011 meeting. Friday afternoon was agreed to by the entire committee. Ms. Morton-Opher will canvass the group by e-mail to pick a specific Friday in July.

ANNOUNCEMENTS

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There were no announcements.

NEXT REGULARLY SCHEDULED MEETING

October 4, 2011

ADJOURNMENT

The meeting of the Advisory board was adjourned at 3:08.

Michelle Sartelle, Chair

William L. Harp, M.D.
Executive Director

Bradley Verry, Licensing Specialist